



## **P & C AGM AGENDA**

**Monday 26 April, 2021**

**Location: Winston Heights public School**

**Meeting Opened: 7.00pm Meeting Closed:**

<b>Open Meeting</b>	President	
<b>Attendance</b>	(For completion by Secretary)	
<b>Apologies</b>	(For completion by Secretary)	
<b>Motion to accept the unconfirmed minutes from the AGM 2020</b>	<b>Moved</b>	
	<b>Seconded</b>	
<b>1.1</b>	Table and accept, President's Annual Written Report	
<b>1.2</b>	Table and accept, Canteen Committee's Annual Written Report	
<b>1.3</b>	Table and accept, Music Committee's Annual Written Report	
<b>1.4</b>	Table and accept, Treasurer's Annual Written Report	
<b>1.5</b>	Audit Vote (agree to accept 2019 financials and agree Auditor for 2020 financials)	
<b>1.6</b>	Constitution and By-laws (The committee vote to accept the current prescribed constitution and by-laws. Comments and/or changes will be noted in the AGM minutes and actioned accordingly by the incoming Executive) **Changes will need to be made to current By-Laws to allow for the constitutional change to allow online meetings, including zoom.	
<b>1.7</b>	Returning officer declares ALL P&C Executive and Coordinator positions vacant (noting those positions already elected at Music and Canteen Special meetings are for ratifying only)	
<b>1.8</b>	Nominations and Voting	
<b>1.9</b>	Voting closes. Roles are effective immediately.	
<b>1.10</b>	Incoming President thanks the Returning Officer for conducting the elections.	
<b>1.11</b>	AGM meeting closes	