



## MINUTES of Meeting

**Monday 27<sup>th</sup> March, 2023**

**Meeting Opened:** 7:03pm

**Meeting Closed:** 7:55pm

**Next meeting:** 8<sup>th</sup> May, 2023

<b>Attendance</b>	Roseanne, Kylie, Katie, Dean, Anand, Amber, Eleanor, Samantha, Fran, Amy B, Lindal, Lauren, Amy F, Mrs Booth, Mrs Bryant, Ratula and Ivonne.	
<b>Apologies</b>		
<b>Motion to accept the previous minutes</b>	<b>Moved</b>	Fran Fava
	<b>Seconded</b>	Amber Edmonds
<b>Item 1 – Correspondence</b>		
1.1	Correspondence – Mail to be sent home via the office. Feedback passed on to Principal regarding feedback on recent Canberra excursion.	
<b>Item 2 – NSW P &amp; C Federation notices/policy for discussion</b>		
2.1	(All NSW P & C Federation correspondence is freely available at <a href="https://www.pandc.org.au/">https://www.pandc.org.au/</a> and therefore will not be included in meetings)	
<b>Item 3 – Sub-Committee Reports Requested</b>		
3.1	Principals Report – Attached	
3.2	President's Report – Attached	
3.3	Treasurer's Report – Attached	
3.4	Uniform Shop Report – Attached	
3.5	Canteen Report – Attached	
3.6	Music Report – Attached	
<b>Motion to accept Sub-Committee reports: Moved:</b> Dean Le Page <b>Seconded:</b> Fran Fava		
<b>Item 4 – Parent Feedback</b>		
4.1	(Discussed in General Business)	
<b>Item 5 – General Business</b>		
<b>Item 6 – Other Business</b>		
5.1	Kylie to do a direct transfer of the \$25,000 canteen profits over to the P&C accounts.	
5.2	A big thankyou to Fran who has agreed to be the new canteen coordinator. Approval granted to add Fran to the account signatories.	



	<p><b>Moved</b> – Roseanne Simms, <b>Seconded</b> – Dean Le Page.          Fran is to shadow Kylie to learn the canteen and oversee the required duties.</p>
<b>5.3</b>	<p><u>Fundraising</u></p> <ul style="list-style-type: none"> <li>- Roseanne asked the P&amp;C for their suggestions for fundraising for terms 2/3. Ideas included tea towels calendars, Krispy Kremes, Billy G's cookies (note - colour run is year 6 fundraising). The P&amp;C voted on the children creating tea towels with a focus of this being run in Term 3. The school is to chat with the librarian to see if they can run the lesson activity during library lessons so ensure that all children are reached. Lauren raised her hand to happy help out with the coordination.</li> <li>- Mother's day breakfast packs + flower with possible coffee van was agreed on. This will pre-ordered, and the event will take place in the hall on Friday 5<sup>th</sup> May. Mother's day stall is the 11<sup>th</sup> May.</li> <li>- Music chocolate fundraiser to be end of term 2 and early term 3.</li> <li>- Looking for storage space for the mother's day stall boxes – the school is to let us know options available.</li> </ul>
<b>5.4</b>	<p>An official vote was carried out regarding meeting weeks and times of the P&amp;C meetings. It was agreed that the meetings for the P&amp;C will take place in <b>weeks 3 and 7</b> and the time of the meetings will <b>remain at 7pm</b>. Meetings will be held in a <b>hybrid setting</b>, with the options of participants attending either <b>via a zoom platform or in person</b>. The By-Laws will be updated to support this voting outcome.</p>
<b>5.5</b>	<p><u>The goal for 2023 - What can we help provide?</u>          The school has contacted the P&amp;C to present them with a wish list of things we can purchase to help support the school. Items include;</p> <ul style="list-style-type: none"> <li>• replacing air conditioners (units purchased by the P&amp;C many years ago are now starting to need replacement at approx \$5000 per unit)</li> <li>• iPads and covers for The Studio and Kindy</li> <li>• Tables and chairs for the new outdoor area that is being renovated this year (outside The Learning Hub / 5P)</li> <li>• soccer goal posts</li> <li>• representative sport jerseys</li> </ul> <p>These items will be put into consideration and discussed at the next meeting.          Approval was given to the purchase of Soccer nets <b>Moved</b> – Amber Edmonds <b>Second</b> – Kylie Mulquin.</p> <p>The P&amp;C is to follow up with Natasha on the progress of ordering playground and sporting equipment as the uniform committee agreed to purchase sporting equipment from a wish list given to us at the end of last year.</p> <p>The suggestion of a nature playground was put forward which would involve grant submissions. This is to be looked into.</p> <p>The P&amp;C has asked the SRC if they have any ideas of things they would like to P&amp;C to fund.</p>
<b>5.6</b>	<p>The school was asked why the P&amp;C were not approached to subsidise the Motiv8 program as we have supported these programs previously to help lower the cost for parents. The P&amp;C have asked that they be approached for future programs as we would love to show our support in this area.</p>
<b>5.7</b>	<p>Approved names for the music committee</p> <p><b>Chair:</b> Amy Brinckley with Amber Edmonds as co-chair  <b>Secretary:</b> Claire Croker with Kylie Mulquin as co-chair  <b>Treasurer:</b> Finding some and Amy Brinckley as co-chair  <b>Keyboard Co-ordinator:</b> Sara Wienand</p>



	<p><b>Tutor Coordinator:</b> Andrea Ryden <b>Rehearsal Co-Ordinator:</b> Andrea Ryden <b>Instrument Co-ordinator:</b> Fran Mitchell</p> <p><b>Moved</b> - Kylie Mulquin, <b>Second</b> – Lindal Randkin</p>
<b>5.8</b>	AGM will be held on the 8 <sup>th</sup> May, 2023.
<b>Item 7 – The next meeting and AGM is scheduled for: 8<sup>th</sup> May, 2023</b>	
<b>Item 8 – The meeting closed at 7:55pm</b>	