



MINUTES of Meeting

Monday 28th November, 2022

Meeting Opened: 7:31pm

Meeting Closed: 8:38 pm

Next meeting: Monday 23rd February, 2023

Attendance	Roseanne, Katie, Kylie, Fran, Pamela, Sam, Dean, Lindal, Amber, Anand, Linda	
Apologies	Eleanor, Natasha & Mrs Bullock	
Motion to accept the previous minutes	Moved	Dean Le Page
	Seconded	Kylie Mulquin
Item 1 – Correspondence		
1.1	Correspondence – Mail to be sent home via the office. Feedback passed on to Principal regarding feedback on recent Canberra excursion.	
Item 2 – NSW P & C Federation notices/policy for discussion		
2.1	(All NSW P & C Federation correspondence is freely available at https://www.pandc.org.au/ and therefore will not be included in meetings)	
Item 3 – Sub-Committee Reports Requested		
3.1	Principals Report – Attached	
3.2	President's Report – Attached	
3.3	Treasurer's Report – Attached	
3.4	Uniform Shop Report – Attached	
3.5	Canteen Report – Attached	
3.6	Music Report – Attached	
Motion to accept Sub-Committee reports: Moved: Dean Le Page Seconded: Pamela Athanasiou		
Item 4 – Parent Feedback		
4.1	(Discussed in General Business)	
Item 5 – General Business		
Item 6 – Other Business		
5.1	Back to school vouchers via Service NSW – All set-up and awaiting Service NSW to approve. Need to purchase an iPad for scanning of vouchers – Approval of funds if goes through - \$600 Moved: Fran Fava Seconded: Amber Edmonds	



5.2	Use of P&C resources by school, i.e. canteen freezer, fridges, BBQ etc. – Communication is needed so that we can coordinate resources and there is no cross over (e.g. canteen freezer space). We are very happy to share.
5.3	Spriggy training, who would like to come along – Spriggy will be used for canteen purposes – email to be sent around by Katie to see who wants to train in this program.
5.4	P&C room revamp update – almost finished. It has been cleaned, painted and shelves adjusted. Containers to be placed in this week. Photo's to come of the finished product.
5.5	Mrs Bowman's position for 2023 – Will the community + P&C get input on the review of her current programs? – Mrs Bryant to pass the question onto the principal.
5.6	Christmas raffle – We are doing well with bundles. A few more businesses are adding things now, so it is finalising ready to launch soon (1 st December online is the goal). Winners to be announced at the carols evening. Bbq and drinks from 5-6pm at the carols. Hot dog day orders are starting to come in and helpers will be needed.
5.7	Kindy welcome pack budget request \$100 Moved Dean Le Page Seconded Fran Fava
5.8	Preparation for the 2023 AGM – March 28 th is the set date. All accounts need to be reconciled by end of January.
5.9	Approved \$2500 for a trombone and two ³ / ₄ base guitar instruments Moved: Dean Le Page Seconded Kylie Mulquin
5.10	Yarning circle has been requested for consideration as a focus/vision for next year. Ideas welcome and if we can look for a grant. The other area of focus is the sloped garden opposite the canteen area.
5.11	Ideas for next year – A meet and greet similar to this year to get support and meet new families. Do we want to do cookie dough again or look at Krispy Kremes. 24 th June as a suggested date for trivia night. Ideas are encouraged to be put forward.
5.12	Parent feedback regarding the locked gate – information has been sent out to the parents.
5:13	We are looking for another uniform shop volunteer next year to help Natasha as Pam is unable to commit as much time next year. A massive thank you to Pam for all her help. We are also looking for someone to take over as canteen coordinator as Kylie will be in her final year next year.
Item 7 – The next meeting is scheduled for: Monday 23rd February, 2023	
Item 8 – The meeting closed at 8:38 pm	