



MINUTES of Meeting

Monday 27th February, 2023

Meeting Opened:

Meeting Closed:

Next meeting: Monday 27th March, 2023

Attendance		Roseanne Simms, Katie McGuire, Kylie Mulquin, Dean Le Page, Amber Edmonds, Dyan Sim, Lindal Rankin, Laura Murphy, Eleanor Grant, Amy Fourro Zoom – Anand Shinde, Fran Fava, Jenny Kha, Kath A., Linnae Clark, Natasha Tyson, Nim Toddar, Ratula Gupta, Sarah Kennedy, Terri Bullock and Amy Brinckley
Apologies		
Motion to accept the previous minutes	Moved	Lindal Ran
	Seconded	Dean Le Page
Item 1 – Correspondence		
1.1	Correspondence – Mail to be sent home via the office. Feedback passed on to Principal regarding feedback on recent Canberra excursion.	
Item 2 – NSW P & C Federation notices/policy for discussion		
2.1	(All NSW P & C Federation correspondence is freely available at https://www.pandc.org.au/ and therefore will not be included in meetings)	
Item 3 – Sub-Committee Reports Requested		
3.1	Principals Report – Attached	
3.2	President's Report – Attached	
3.3	Treasurer's Report – Attached	
3.4	Uniform Shop Report – Attached	
3.5	Canteen Report – Attached	
3.6	Music Report – Attached	
Motion to accept Sub-Committee reports: Moved: Amber Seconded: Dean		
Item 4 – Parent Feedback		
4.1	(Discussed in General Business)	
Item 5 – General Business		
	Parent feedback for literacy and numeracy parent information sessions.	
	Sun safe hats – to be readdressed.	
Item 6 – Other Business		
5.1	AGM – Roseanne – Audit reports happening now and reports need to be submitted ASAP. 27th March date set	



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5.2	<p>Fundraising calendar– Roseanne What is our aim/target this year? Term 1 and 2 - Meet and greet next week, Sat 25th March - Election Day BBQ to go ahead (prices need to increase), Easter Raffle to go again and trivia night 24th June (Paid \$750 First – Amber second – Dean) WWCC - the register needs updating through the Office of Children's Guardians. Everyone to send there WWCC number for verification – Katie to email the committee as a reminder. Budget request;</p> <ul style="list-style-type: none"> - Mothers Day - \$3410.00 Approved 1 - Amber Approved 2 - Kylie - Election Day - \$1500 Approved 1 - Amber Approved 2 – Kylie - Easter Raffle - \$300 Approved 1 - Lindal Approved 2 - Dean
5.3	Proposed changes to meeting time and our By-Laws – Notification of upcoming vote – Poll to be sent to committee members to gauge interest in proposed options – vote to occur next month at our general meeting.
5.4	Hanging baskets – outside the office – can they be refreshed – new GA has started 2 weeks ago so it is in the works – working bee could be scheduled in the cooler weather to look at the gardens.
5.5	Swimming carnival – the school has been researching different venues – we have our name down, however, bookings are not open for next year yet.
5.6	School gate update – addressed in the Principal's report
5.7	Sporting equipment request update – Miss A to send the list through – to be purchased through the uniform shop.
5.8	Digital Archive – Kylie has collated our files into One drive – it has to be a P&C affiliated email -vote to move to One Drive First – Amber, Second – Lindal.
5.9	Logo & stationery – Our new logo has been voted on and Kylie has put together a package of the design in the appropriated formatting – Thanks to Kylie for all her hard work – examples shown at the meeting – files to be put on One Drive and emailed out.
5.10	The Big Veggie Crunch – Health Kids Association run a vegetable month – Kylie to forward the information to Terri to review.
5.11	Music committee opening a com bank gold saver account Vote First – Eleanor Second - Dean
5.12	Increase fees for band camp to \$250 due to bus fee increases Vote First – Dean Second - Kylie
5:13	
Item 7 – The next meeting and AGM is scheduled for: Monday 27th March, 2023	
Item 8 – The meeting closed at	



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