



**MINUTES of Meeting**  
**Monday 27<sup>th</sup> June, 2022**

**Meeting Opened:** 7:05 pm  
**Meeting Closed:** 9:10 pm  
**Next meeting:** 25<sup>th</sup> July, 2022

<b>Attendance</b>	Roseanne Simms, Katie McGuire, Kylie Mulquin, Anand Shinde, Lindal Rankin, Linda Bryant, Amber Edmonds, Eleanor Grant	
<b>Apologies</b>	Natasha Tyson, Samantha Mavros,	
<b>Motion to accept the previous minutes</b>	<b>Moved</b>	Anand Shinde
	<b>Seconded</b>	Amber Edmonds
<b>Item 1 – Correspondence</b>		
1.1	Correspondence –	
<b>Item 2 – NSW P &amp; C Federation notices/policy for discussion</b>		
2.1	(All NSW P & C Federation correspondence is freely available at <a href="https://www.pandc.org.au/">https://www.pandc.org.au/</a> and therefore will not be included in meetings)	
<b>Item 3 – Sub-Committee Reports Requested</b>		
3.1	Principals Report – Attached	
3.2	President's Report – Attached	
3.3	Treasurer's Report – Attached	
3.4	Uniform Shop Report – Attached	
3.5	Canteen Report – Attached	
3.6	Music Report – Attached	
<b>Motion to accept Sub-Committee reports: Moved:</b> Anand Shinde <b>Seconded:</b> Kylie Mulquin		
<b>Item 4 – Parent Feedback</b>		
4.1	(Discussed in General Business)	
<b>Item 5 – General Business</b>		
5.1	Financial members to be added. Welcome Fran Fava, Mel Lee, Amy Brinckley and Sara Wienand.	
5.2	Chaplaincy Program – the school and the P&C will investigate how we can communicate to the community to educate them on her role in the school and the programs offered, how we can access them and also how we can further support her in her role.	
5.3	Fundraising – <u>Trivia night</u> – there are a lack of volunteers to run the event so there is the option to outsource the event (Wayne Shapiro quoted \$715 for 3 hours of service + pre-work) – date set outside on the calendar is 17 <sup>th</sup> September. \$30 per ticket / 8 per table <b>Approved – Moved:</b> Amber Edmonds and <b>Seconded:</b> Kylie Mulquin	



	<p><u>Education Week</u> – Morning Tea and story time. Note needs to go out to the community. Kylie, Fran and Anand to coordinate.</p> <p><u>Story time</u> – request from the school to put on a morning tea.</p>
<b>5.4</b>	<p>Athletic Carnivals budget request –</p> <p><u>3-6 Athletics Carnival</u> – we have approx. 300 sausages leftovers frozen. Need \$500 <b>Approved</b> – Kylie Mulquin and Eleanor Grant</p> <p><u>K-2 Athletics Carnival</u> – budget request for the events BBQ and drinks. Need \$200 <b>Approved –Moved - Eleanor Grant and Seconded: Anand Shinde</b></p>
<b>5.5</b>	<p>Grants – We need to target an area of need to be able to find appropriate grants to access. We have a volunteer from the parent community to write the grants, however, guidance is needed for what it is the school needs. E.g., outdoor learning area and gardens. The P&amp;C requires a school representative to coordinate the educational aspects of the grant to be eligible for a lot of the grants. E.g., a grant for a P&amp;C storage shed.</p>
<b>5.6</b>	<p>P&amp;C meeting time – there has been a request to change the time of the P&amp;C meetings. It was decided that a daytime meeting would not be practical or accessible to most of the P&amp;C committee who volunteer their time. There is a struggle to get volunteers during the day at present for commitments such as the canteen and it does not seem likely to get regular P&amp;C members to attend a daytime meeting. Majority of our volunteers are at work and cannot attend till 7pm. It is suggested that we offer a hybrid option where members can access the meetings via zoom and face-to-face. 7pm with a hybrid setting <b>Approved – Moved - Amber Edmonds and Seconded: Kylie Mulquin</b></p>
<b>5.8</b>	<p>Breakfast meet and greet – parent feedback was given that people do not know where our money comes from and what it is we do. It is proposed that we write up a small profile to introduce people and to highlight their efforts. Anand and Katie to work on Facebook introductions to people and events.</p>
<b>5.9</b>	<p>Facebook meetings to be made into events by Katie so that people get reminders.</p>
<b>5.10</b>	
<b>5.11</b>	
<b>5.12</b>	
<b>5.13</b>	
<b>5.14</b>	
<b>5.15</b>	
<b>5.16</b>	
<b>Item 6 – Other Business</b>	
<b>Item 7 – The next meeting is scheduled for: 25<sup>th</sup> July, 2022</b>	
<b>Item 8 – The meeting closed at 9:10 pm</b>	