

MINUTES of Meeting

Monday 13th May 2024

Meeting Opened: 7:21pm Meeting Closed: 8:40pm

Next Meeting: Monday 17th June, 2024

Attendance	Katie McGuire, Roseanne Simms, Lindal Rankin, Lauren Murphy, Laura Joseph, Fran Fava, Natasha Tyson, Mrs England, Mrs Amargianitakis, Mrs Bullock, Dean LePage, Sally Cheng, Mamita Sheoran, Anand Shinde, Amy Brinckley.	
Apologies		
Motion to accept the previous minutes	Moved	Lauren Murphy
	Seconded	Fran Fava
Item 1 – Correspondence		
1.1	Handed out previous to the meeting.	
Item 2 – NSW P & C Federation notices/policy for discussion		
2.1	(All NSW P & C Federation correspondence is freely available at https://www.pandc.org.au/ and therefore will not be included in meetings)	
Item 3 – Sub-Committee Reports Requested		
3.1	Principal's report – Attached	
3.2	President's report – Attached	
3.3	Treasurer's report – Attached	
3.4	Uniform shop report – Attached	
3.5	Canteen report – Attached	
3.6	Music report – Attached	
Motion to accept Sub-Committee reports: Moved: Dean Le Page Seconded: Lauren Murphy		
Item 4 – Parent Feedback		
4.1	<ul style="list-style-type: none"> OCG course in addition to the WWCC - not a department requirement. P&C does acknowledge that we need to tidy up our procedures of collating our WWCC checks and signing in for events at the beginning of each year to ensure that it is set up prior to the years calendar. We can look further into to the OCG training in order to make a better judgement. Spelling errors on student homework – school to look into this issue. No Mother's Day event offered other than the stall – lack of volunteers meant that there were no additional events held for Mother's Day. Dean Le Page has 	

	<p>volunteered to coordinate the 2025 event. The P&C would love to invite anyone to come and join the P&C and to help him out. We also encourage dads in particular to help run this so that the mums can enjoy the event.</p> <ul style="list-style-type: none"> • PSSA netball fees – The school acknowledges that the price rise was unexpected and a huge increase from last year. They have worked hard to try and find alternative options (e.g. share buses with other schools), however, they were not able to find a cheaper deal. The school has agreed to let us know before hand before the costs so that families are not given a bill without knowing what is involved. It is important to note that all bus companies have to be used at the same time for all the schools involved in PSSA which makes options harder also. Payment plans are able to be set up via the school office for those who are struggling to pay the fee. • Year 4 students and the delay with receiving their school photo's. The school will investigate this matter.
5	General Business
5.1	Financial members paid their annual fees and details were recorded.
5.2	Update on laptop for P&C – Dean has found a couple of options that would work for our zoom meetings. He will forward on these options and this will be voted on in our next meeting
5.3	Keyboard purchase for \$300. Approved – Fran Fava Second – Lindal Rankin
5.4	Purchase of a new Easter Bunny costume to replace the old one. Budget of \$100 Approved – Fran Fava Second – Amy Brinckley
5.5	Approval granted to open up a CommBank business account for the canteen with the intent of closing the current St George account. Names to be added to the new account; Francesca Fava, Roseanne Simms, and Anand Shinde. Approved – Lindal Rankin Second – Natasha Tyson
5.6	Approval granted for a budget of \$200 for the purchase of 50 Boomerang Bags to be sold at a future fundraiser. Approved – Lauren Murphy Second – Lindal Rankin
5.7	Approval granted for a budget of \$300 to purchase an air fryer for the canteen. Approved – Lauren Murphy Second – Roseanne Simms
5.8	School update on the outdoor learning area construction – Rain has prevented the completion but we expect the shades to be installed soon. Astro turf to follow.
5.9	2024 working bee – Fran is to look at a possible date for the event. The school has agreed to bring a list of what needs to be done to our next meeting.
5.10	Roseanne to step in as Canteen coordinator for T2 week 10 & T3 week 1 while Fran is away. She will be required to ensure wages are paid and to remind volunteers of their roster.
5.11	Budget approved of \$800 for Trivia night. We may have a possible sponsor but this is yet to be finalised. Approved – Dean Le Page Second – Laura Joseph
5.12	The P&C is seeking a volunteer to coordinate the Athletics carnival BBQ at Gooden Reserve on the 25 th June.

	Laura and Nirmala to coordinate the K-2 Fun day morning tea on 2 nd July. Pre-order system to be set up via Spriggy schools. Fran and Roseanne to help with this.
5.13	Budget approved for \$400 to purchase new clothing racks for the uniform shop Approved – Lauren Murphy Second – Laura Joseph
5.14	Mother's Day & Father's stall and IOU policies – 1 product per student and a \$5 limit. Those who cannot afford products all together will be offered a free product from our dedicated box.
5.15	Clarification of WWCC number requirements. All members of the P&C are required to submit a WWCC number to the P&C which is then sent to the P&C federation who run them through the Office of Guardians. All school and P&C volunteers need to fill in a Declaration of a Child Relation Worker form via the office. This only needs to be done once. A WWCC is only needed to be presented to the school when a volunteer is attending an overnight camp. All volunteers must sign in and out via QR codes at every school event.
Item 6 – Other Business	
6.1	MPS photography would like to get parent feedback for the quality of their products. P&C to set up a parent survey. Lauren to organise. School is happy for this to go ahead.
Item 7 – The next meeting is scheduled for: Monday 17th June, 2024	
Item 8 – The meeting closed at 8:40 pm	