

MINUTES of Meeting

Monday 17th February 2025

Meeting Opened: 7:06 pm Meeting Closed: 8:37pm

Next Meeting: Monday 17th March, 2025

Attendance	Roseanne Simm, Katie McGuire, Lindal Rankin, Amy Brinkley, Lauren Murphy, Emma Burke, Laura Joseph, Alex Carter, Jason Heffernan, Reuben Schwartz, Ramya Menon, Terri Bullock, Lindal Bryant, Carolyn Leverton, Fran Fava, Saili Tamrakar, Anuw Tamrakar, Katherine Phen, Linnae Clarke, Natasha Tyson, Anand Shinde.	
Apologies		
Motion to accept the previous minutes	Moved	Lindal Rankin
	Seconded	Lauren Murphy
Item 1 – Correspondence		
1.1	Handed out previous to the meeting.	
Item 2 – NSW P & C Federation notices/policy for discussion		
2.1	(All NSW P & C Federation correspondence is freely available at https://www.pandc.org.au/ and therefore will not be included in meetings)	
Item 3 – Sub-Committee Reports Requested		
3.1	Principal's report – Attached – The previous location for the year 6 farewell dinner will be very expensive due to smaller numbers. Other sites have been researched with similar issues or are not suitable for a venue. The school asked if the school hall and food trucks could be a good option. It was agreed on.	
3.2	President's report – Attached	
3.3	Treasurer's report –	
3.4	Uniform shop report – Attached	
3.5	Canteen report – Attached	
3.6	Music report – Attached	
Motion to accept Sub-Committee reports: Moved: Amy Brinkley Seconded: Lauren Murphy		
Item 4 – Parent Feedback		
4.1	<ul style="list-style-type: none"> Morning teacher sessions and alternatives – copies of presentations and information handed out at these sessions will be emailed out to parents who cannot attend. 	

	<ul style="list-style-type: none"> PSSA options – are preferences being given just to years 5 & 6? – Children from years 3-4 are also able to try out and Tennis will be on offer again this year as an alternative to school sport.
5	General Business
5.1	<p><u>Band + Keyboard program delays</u></p> <p>Band was meant to start last week, however, there was a need to implement policies paperwork and procedures that were guided by the DET. Lack of volunteers has caused issues for supervision and the new teacher award prevents staff to supervise for the early sessions. There has been some interest of parents to volunteer since the call out was made, however, paperwork is still being organised. Community user agreement needs to be set up by the P&C. Required paperwork is to be forwarded to the school by Amy.</p> <p>Keyboard program – will be run apart from the music committee. Family contribution to be refunded back and the parents pay Danielle directly. Keyboards will have to be purchased or hired from the school. Still to be organised.</p> <p>Amy is looking at standing down from running the band committee. The music committee is looking for alternative options (See Steve Clarke proposal emailed out to financial members). Option is Looking for Steve and Amy to work together to run the music committee and to bring the costs down under the P&C OR to go 100% outsourced.</p> <p>Band camp and eisteddfod will need to be organised through the school from this year onwards. Discussions would need to be had with the school and the music committee as to how that will be run.</p> <p>Amy to advertise the meeting for WEDNESDAY FOR THE music committee to invite band parents to come along so that they have a full understanding of the situation. Decision to be made after the Wednesday meeting.</p> <p>Special Meeting called for the 26th Feb for Music committee decision.</p>
5.2	<p>Fundraising and events</p> <ul style="list-style-type: none"> <u>Mothers Day</u> – Stock has been ordered for the stall. Suggestions to hold a “muffins with mum” morning or afternoon tea (need some dads to organise the event – check with Dean). To be added to the JOT form. <u>Easter raffle + raffle link subscription</u> – Roseanne to check if we need to renew before the event. Budget request for Easter raffle \$350 approved. Moved - Amy Brinkley Second – Fran Fava. Laura to coordinate the event. <u>Movie night</u> – Do as community event but ask for a small cost to cover some of the costs. Laura to coordinate. Looking into sponsorship also as an option. Date set for the 4th April.
5.3	Audit – Need to have all accounts finalised by Thursday so that the audit can go through the auditor.
5.4	AGM date announcement – 17th March 2025
5.5	Uniform shop laptop – budget request \$1000 approved Moved – Laura Joseph Second - Amy Brinkley.
5.6	Library monitor roles - It has been opened to year 5 to help man the roles due to year 6 students having lots of other commitments. The following year it will just be year 5 who are offered the positions.

5.7	June P&C meeting - vote to move to week 8 due the long weekend. Moved – Laura Joseph Second – Lauren Murphy
5.8	See Dean for the status of the laptop and sound system enquiry.
5.9	Sports houses and girl/boy ratio - Some houses don't have 2 girls and 2 boys due to having a small number of kids and the amount of boys and girls in the year group.
5.10	Year 6 jackets – kids have picked the designs. Samples to arrive tomorrow for parents to pick sizes. Hoping to finalise by the end of the week.
5.11	
5.12	
5.13	
5.14	
5.15	
Item 6 – Other Business	
6.1	
Item 7 – The next meeting + AGM is scheduled for: Monday 17th March, 2025	
Item 8 – The meeting closed at 8:37 pm	